

## **Fraternity and Sorority Life Event Policies and Procedures**

### **Purpose**

The purpose of the Fraternity and Sorority Life Event Policies and Procedures is to assist fraternities and sororities at the University of Central Florida with the planning and execution of safe events using event planning best practices and fraternity/sorority industry standards. This policy provides an overview of expectations and processes to ensure harm is reduced and safety is prioritized at events facilitated by fraternities and sororities at UCF. Following the Fraternity and Sorority Life Event Policies and Procedures will promote compliance with federal, state, and local laws. Complying with these policies, university policies, (inter)national organization policies, and laws may reduce the risk incurred on all chapter members, chapter officers, and volunteers at any event associated with a fraternity or sorority from the University of Central Florida.

### **COVID-19 Guidelines**

**URGENT**— Based on current COVID-19 infection rates and guidance from UCF health professionals, the following guidance will be in place until further notice:

- **Overnight events will not be permitted**
- **Events with alcohol will only be approved if hosted at a third-party vendor (except for UCF Tailgates)**
- **Masks are expected to be worn indoors at events**

The following [UCF COVID-19 Guidelines](#) will be in place until further notice:

- Event organizers should assess the criticality and necessity of planned events and postpone if possible.
- Planned events should be reformatted to exclude indoor food and beverage consumption either by prohibiting food and beverage consumption or transitioning food and beverage consumption to an outdoor setting.
- Event organizers **must** maintain event guest lists for 60 days to allow for contact tracing as needed.
- Event organizers are encouraged to develop a COVID safety plan outlining steps that will be taken to minimize risk of COVID transmission at planned events.
- Follow CDC guidelines regarding facial coverings. Consistent with these guidelines, we expect individuals to wear face coverings while indoors.
- Follow CDC guidelines regarding vaccination. Consistent with these guidelines, we expect that individuals who can get vaccinated, get vaccinated to protect themselves and others.

- Follow good hygiene guidance, such as regular hand washing (or use of hand sanitizer), avoiding touching your face, and disinfecting touched items.
- Students are required to notify the university if they receive a positive COVID-19 test result or diagnosis by calling the UCF COVID Line at 407-823-2509. This will ensure robust tracing of cases at UCF and will help the university identify and contain potentially impacted populations.
- Any chapter under a quarantine order will not be allowed to host in-person events while the quarantine order is in place.
- No person should come to campus or participate in or staff an event if they have tested positive for COVID-19, even if they are asymptomatic, until such time as they are cleared to return to normal activities. No person should come to campus (or, if they live on-campus, leave their residence hall/chapter house room) or to an event:
  - if they are ill, or are experiencing symptoms of COVID-19, or
  - if unvaccinated, if any person living in the same residence has tested positive for COVID-19 or is sick with or experiencing COVID-19 symptoms, or
  - if unvaccinated, for the advised period after close contact with a person who has tested positive for COVID-19 or is ill with COVID-19 symptoms, or
  - until released by a healthcare provider or a public health official after receiving a positive COVID-19 test result, even if asymptomatic, or
  - for the period advised by a healthcare provider or public health official while waiting for COVID-19 test results.

### **Terms & Definitions**

- **Active Member:** any individual who is deemed active by the chapter and listed on the chapter's official chapter roster or any individual who is going through the new member process.
- **Bar:** an establishment generating more than half (50%) of annual gross sales from alcohol.
- **Beverage:** one (1) beer (12 oz.) OR one (1) Wine (5 oz.) OR one (1) wine cooler (12 oz.).
- **Chapter property:** the property owned or leased by the chapter; or property that is **reasonably** determined to house and/or host chapter members/non-members on a regular basis; includes chapter houses.
- **Co-sponsor:** Any registered student organization who supports, financially or otherwise, an event; and/or two (2) or more chapters have an exclusive event (e.g., ABC fraternity invites only XYZ sorority). Any registered student organization can be held responsible for its actions or the actions of a collection of its members acting together.

- **Event:** any event deemed to be within the scope of a chapter function, on or off university property that involves a gathering of members and/or guests of the host organization. Events may or may not include alcohol and are expected to follow this policy and related procedures, all (inter)national policies, and local, state, and federal laws 24 hours a day, 7 days a week, 365 days a year.
  - Event Classifications:
    - **Alcohol-Free:** an event, on or off chapter/University property, in which no alcohol is served. Alcohol-free events do not need to be registered unless they take place in a location that serves alcohol.
    - **Bring Your Own Beverage (BYOB):** any event, on or off chapter/University property, in which members of the chapter and their guests are bringing their own beverage with alcohol to consume. No beverages with alcohol may be purchased through chapter funds nor undertaken or coordinated by any member in the name of, or on behalf of, the chapter or any members.
    - **Philanthropic Events:** Events where the primary purpose is to fundraise for a cause, charity, or non-profit group or organization. No philanthropy events will be permitted at venues where the primary source of income is alcohol sales. Unless otherwise stipulated, alcohol-free events do not need to be registered.
    - **Third Party Vendor:** Any event, on or off chapter/University property, in which a licensed and contracted bartender is serving the alcohol. No beverages with alcohol may be purchased through chapter funds nor undertaken or coordinated by any member in the name of, or on behalf of, the chapter. Additionally, the purchase of alcohol may not be included in any contracts or agreements with third party vendors (i.e., no open bars).
- **List Classification:**
  - **Guest List:** a list that includes the names, email addresses, birthday, and affiliation (if any) of all members and non-members who attended the social event. This list should be kept in chapter records for at least one (1) calendar year.
  - **Sober Monitor List:** a list that includes the name, email addresses, and phone numbers of all members of the chapter who will be responsible for the safety and security of those attending the event. Chapters are required to assign at least one (1) event monitor for every twenty (20) invited or anticipated attendees at events.
- **Local/State/Federal Law:** *includes but is not limited to* the laws of the State of Florida, Orange County, the City of Orlando, and/or the location of the event.

Laws and Ordinances can be retrieved by contacting the University Police Department.

- **Minor:** an individual who is less than 21 years of age and unable to purchase, possess, or consume beverages with alcohol.
- **(Inter)National Risk Management Policy:** each chapter's (inter)national policies in reference to alcohol, controlled substances, fire/housing safety, hazing, sexual harassment/abuse, etc. Policies can be retrieved from each (inter)national headquarters or organization.
- **Sober Monitor:** Individuals who are responsible for remaining sober throughout the duration of the event to ensure the event is in compliance with event plans and related policies. Event monitors address safety concerns and ensure procedures such as (but not limited to) checking identification, running the alcohol distribution station (for BYOB events), and monitoring of guests is taking place throughout the duration of the event. All monitors must know and understand all applicable laws and OFSL policies along with any/all related policy from their respective (inter)national organization regarding the distribution of alcohol and event safety. Chapters are required to assign at least one (1) event monitor for every twenty (20) invited or anticipated attendees at events hosted by the chapter.
- **University Policy:** policies set forth for students and/or registered student organizations by the University of Central Florida.
- **Venue:** the place where an event is held.
  - **Staffed Venue:** any location that is staffed by individuals who will ensure the control of the event.
    - I.E. Venues who will oversee providing their own staffing for security, checking I.D.'s, set-up, and cleaning of event, etc.
  - **Unstaffed Venue:** any location that is not staffed by individuals who will ensure the control of the event.

### Training

Each semester, the Office of Fraternity and Sorority Life will provide a Social Event and Sober Monitor Training Session. It will be mandatory for the President, Vice President, Risk Management Chairperson, and Social Chairperson from each chapter to complete this training before any social events may be registered and held by a chapter (should a chapter's structure not include a Risk Management Chairperson and/or a Social Chairperson, then another member from the chapter's Executive Board must replace that participant, ensuring that at least four (4) executive board members from the organization are in attendance). Additional members who will be serving as Sober Monitors are expected to attend these training sessions before social events with alcohol take place; exceptions to this clause may be granted for chapters whose

(inter)national organization requires a sober monitor training to take place prior to any events with alcohol taking place.

If another member who has not attended the trainings submits a form with their name on it, the form will not be considered submitted and the event's registration will be denied. Should a member who has not attended the training submits a form that falsely identifies themselves as a member who has attended the training, the organization will be referred to the Office of Student Conduct and Academic Integrity.

### **Education**

To cultivate a safe and responsible environment at all events, individual chapter members will attend educational sessions on alcohol and other drugs, sexual assault prevention, and bystander intervention in addition to participating in the Safe Event and Sober Monitor Training. It is the responsibility of the individual chapter to offer and promote these trainings to chapter members and assure attendance by designated members for OFSL and/or council sponsored trainings.

### **Briefing and Debriefing**

All large-scale programs, events with alcohol, alcohol-free events taking place at venues that serve alcohol, overnight events, and events further than 40 miles from campus should be preceded with a briefing meeting with the organization's chapter coach to discuss logistics, sober monitors, requirements, and expectations. Additionally, all chapters must have a debrief (in person or virtually) focused on the operations and outcomes of the event within five (5) business days of the event.

### **Overall Events with Alcohol and Risk Reduction Procedure**

This policy was developed with adoptions from other risk management and harm reduction best practices from peer and aspirant institutions and fraternity/sorority industry standards. Your (inter)national organizations may have policies that are different from this. Your chapter should remain compliant with whichever policy or operating procedure is **more stringent** unless otherwise stated. If you have questions regarding anything within this policy, contact a professional or graduate staff member working in the Office of Fraternity and Sorority Life.

- I. Events with alcohol are not permitted during the first two weeks of the semester, mid-term week, and finals week. These dates will be determined by the institution and the Office of Fraternity and Sorority Life and posted on the OFSL semester calendar.
- II. Understand unlawful possession, distribution, or use of any drug or controlled substance is prohibited on the UCF campus and/or events sponsored by student organizations recognized by UCF. Violators of this policy shall be subject to state and federal laws, city and county ordinances, and university disciplinary action.
- III. Events with alcohol can only occur once per calendar week unless stipulated otherwise. *Exceptions can be made for special events at the discretion of the*

*OFSL professional staff. Clearance for these exceptions must be made before an event is planned with a venue.*

- IV. Fraternities and sororities in good standing will be allowed to host, sponsor, or co-sponsor no more than four (4) events with alcohol per month.
- V. All activities associated with recruitment/intake and pledging/new member activities must be alcohol-free. No recruitment/intake or new member activities may be held at or in conjunction with a bar or alcohol distributor.
- VI. Any event, on or off chapter and/or university property, which involves alcohol, takes place at a venue that serves alcohol, is overnight, and/or takes place further than 40 miles from campus, must be registered through the SERF/SAFE, and accepted by OFSL before the event can occur.
- VII. Events with alcohol taking place off-campus/university property must end by 2:00 am and may last no longer than 4 hours (not including travel time). *Exceptions can be made for special events at the discretion of the OFSL professional staff.*
- VIII. Guest Lists are expected for all events with alcohol. The purpose of the Guest List is to document who attended your function. This is critically important should an incident occur before, during, or after the event. Chapters should retain their Guest List for at least one (1) calendar year in their chapter files. Guest lists include the names, email addresses, birthday, and affiliation (if any) of all members and non-members who attended the social event.
- IX. Presenting false identification, impersonating another individual, or knowingly accepting false identification to enter the event is prohibited.
- X. Alcohol should not be served to those who appear to be heavily intoxicated.
- XI. The possession, use or consumption of alcoholic beverages while on or off chapter/university premises or during a chapter event, in any situation sponsored or endorsed by the chapter, or in any event an observer would associate with a chapter, must follow all applicable laws of the state, province, county, city and UCF, and must comply with the OFSL policies.
- XII. No beverages with alcohol may be purchased through chapter or council funds nor may the purchase of alcohol for members or non-members be undertaken or coordinated by any member in the name of, or on behalf of, the chapter or council.
- XIII. No chapter/council may co-sponsor or gain sponsorship for an event with another entity (student organization, alcohol distributor, charitable organization, bar, etc.) where alcohol is given away or subsidized by the entity.
- XIV. No chapter/council may co-sponsor or co-finance an event where alcohol is purchased by any of the host groups, chapters, undergraduate, or alumni members.
- XV. No members, collectively or individually, shall purchase for, serve to, or sell beverages with alcohol to any minor.
- XVI. The purchase or use of a bulk quantity of common sources (such as, but not limited to, kegs, cases, party balls, jungle juice/punch, ice luges, and shots) is prohibited.
- XVII. BYOB events allow for each chapter member and non-member who are of legal drinking age to bring a maximum of six (6) 12oz. cans of beer OR four (4) 12oz. wine coolers OR one (1) 1.75-liter bottle of wine. Glass bottles are not permitted;

- wine or wine coolers are to be poured into a plastic cup.
- XVIII. No alcohol with a 15% ABV or above (hard alcohol) is to be served or consumed at BYOB events.
  - XIX. Any rapid, excessive, or irresponsible consumption of alcoholic beverages is prohibited.
  - XX. Drinking contests or games or any other activities that promote, encourage, glorify the rapid and/or excessive consumption of alcoholic beverage at events with alcohol is prohibited. The definition of drinking games includes but is not limited to the consumption of shots of alcohol, liquor or alcoholic beverages, the practice of consuming shots equating to one's age, "beer pong", "century club", "dares", "flip cup", "ice luges" or any other activity involving the consumption of alcohol which involved duress or encouragement related to consumption of alcohol.
  - XXI. Food and alcohol-free beverages must be made available at all events with alcohol.
  - XXII. Any event which does not involve alcohol but is held at a venue where alcohol is served or accessible, needs to be registered. These events include, but are not limited to date functions, formals, semi-formals, etc.
  - XXIII. All events must have an alcohol-free, non-offensive, and non-discriminatory title and/or theme (i.e. NO ABC or Pimps and Hoes) themes or titles. Advertisements for events shall not promote the consumption of alcoholic beverages or drink specials.
  - XXIV. The number of people attending a social event cannot exceed the fire code occupancy for the premises (*note: monitoring this guideline is the responsibility of the Third-Party Vendor when an event is held at a bar or club, but the chapter should be aware of the fire code occupancy*).
  - XXV. Events taking place further than 40 miles from the University and/or are overnight will need to be registered.
  - XXVI. Trained security is strongly recommended to be present for campus based and third-party events with alcohol that do not provide professional security.
  - XXVII. Under no circumstances should a venue's safety cameras and their views be obstructed (whether the venue is on or off-campus).
  - XXVIII. Events taking place in venues outside of the continuous United States are not permitted.

### **BYOB Event Guidelines**

NOTE: The guidelines listed below are in addition to the Overall Events with Alcohol and Risk Reduction Procedure.

#### **I. Alcohol Distribution Station**

- a. All alcohol that is brought to the event must be deposited at a single alcohol distribution station.
- b. A system for verifying the age of attendees must be in place to ensure only those 21 years of age or older are served alcohol. If drink tickets are used, a drink ticket must be collected each time a drink is retrieved.

- c. Beverages in glass bottles must be poured into a plastic cup.
- d. At the end of the event, all unclaimed alcohol must be dumped out. Consumption of unclaimed alcohol is prohibited.
- e. Any individual distributing alcohol must be at least 18 years of age or older, be a current active member of the sponsoring or co-sponsoring organization(s), must know and understand all OFSL guidelines along with any/all related policy from their respective (inter)national organization regarding the distribution of alcohol.

**II. Point of Entry/Exit**

- a. There will be one (1) point through which all chapter members and non-members attending the event will enter and one (1) point through which all chapter members and non-members attending the event will exit. These locations do not need to be the same.
- b. Before entering, each chapter member and non-member must present a valid, government-issued photo identification card.
- c. Upon presentation of the photo identification, chapter members and non-members should be marked as “Attended” on the guest list.
- d. Persons 21 years of age or older should be clearly identifiable. Persons under the age of 21 should also be clearly identifiable and alcohol cannot be served to them (A ‘beverage’ is defined in the Terms & Glossary portion of this document).
- e. No person may enter or exit the location with an open container of alcohol.
- f. Sober monitors reserve the right to refuse admittance to anyone if they are visibly intoxicated or provide indication that their presence will be disruptive to the environment.

**III. Sober Monitors**

- a. Each host chapter, and any chapter that is co-sponsoring, shall designate at least one (1) event monitor for every 20 attendees who are to remain substance free prior to and for the duration of the event.
- b. Sober monitors are responsible for checking identification, running the alcohol distribution station, and monitoring the event for compliance with all applicable laws and policies.

**IV. Miscellaneous**

- a. The facility and property where the event was held must be cleaned and presentable no later than 1:00pm on the day following the event or as designated by the property’s overseer/owner.

**Third Party Vendor Event Guidelines**

NOTE: The guidelines listed below are in addition to the Overall Events with Alcohol



and Risk Reduction Procedure.

**\*\*For Third Party Vendor events being held at UNSTAFFED venues please meet with a OFSL staff person to review the event\*\***

**For a chapter to hold an event with a Third-Party Vendor, the vendor must meet the following standard requirements:**

- a. **Be properly licensed to sell/serve alcohol by both local and state authorities.**
- b. **Be properly insured with a minimum of \$1,000,000 (one million dollar) of general liability insurance.**
- c. **Have as part of the general liability insurance coverage, “off premise liquor liability and non-owned and hired auto coverage”.**
- d. **Be willing to name as the additional insured the local chapter of the fraternity/sorority hiring the vendor, as well as the (inter)national organization with whom the local chapter is affiliated.**

**I. Alcohol with Third Party Vendors at Staffed Venues**

- a. The chapter may hire/pay the vendor for the following: rental of the facility, labor for bartenders or security, and music/entertainment.
- b. The chapter/individuals is/are not permitted to purchase alcohol to be given away (e.g., chapter pays \$1000, and everyone drinks free during the event).
- c. The chapter/vendor is not allowed to collect a cover charge and then provide free drinks during the event.
- d. Alcohol is purchased by chapter members and non-members directly from the vendor.
- e. Vendors are not allowed to offer drink specials specifically for the social event.

**II. Event Management – Responsibilities of the Vendor**

- a. Check identification card upon entry and cross reference with the guest/attendance list.
- b. Identifying those 21 years or older AND those between the ages of 18 and 20 years of age.
- c. Not serving minors
- d. Not serving individuals who appear to be intoxicated
- e. Maintaining absolute control of all containers with alcohol.
- f. Providing security.

**III. Event Management – Responsibilities of the Host Chapter(s)**

- a. Each host chapter, and any chapter that is co-sponsoring, shall designate one (1) event monitor, for every 20 members/non-members in attendance who are to remain substance free prior to and for the duration of the event.
  - b. Ensuring that chapter members and non-members are adhering to all OFSL, university and inter/national policies; as well as all local, state, and federal laws.
- IV. **Transportation (note: transportation is only required by OFSL if it is required by your (inter)national organization. Please consult your individual organizational policies)**
- a. Transportation to a Third-Party Vendor event that is not within walking distance of the campus is the responsibility of host chapter(s).
  - b. Transportation must be provided by a commercial transportation company and everyone other than the Sober Monitors must get to the event via the contracted transportation.
  - c. Sober Monitors should be stationed on the provided transportation and able to assist in the loading and unloading of members and guests.
  - d. Open containers/drinking alcohol while on board the contracted transportation device is not allowed.
  - e. Transportation should run continuously between the event location and the drop off location.
  - f. If utilizing buses for transportation, pick-up and drop-off location must be on-campus at the Visual Arts Building, or another acceptable location.
  - g. Campus police must be notified of any/all events providing transportation if the pick-up location is on campus; UCF Police must be contracted to assist with the loading of buses.
  - h. Any person(s) believed to be under the influences of any substances should not be permitted to load on the bus.
  - i. Venue drop-off and pick-up locations must be the same.

### **Event Registration**

To ensure the safety and wellbeing of all community members, fraternity and sorority events which include alcohol, take place at a venue that serves alcohol, is overnight, and/or takes place further than 40 miles from campus, must be registered and reviewed by the Office of Fraternity and Sorority Life (OFSL). All events with this distinction must be registered through the SERF system: <http://serf.sdes.ucf.edu>. Some events may also need to be registered through the SAFE system: <https://safe.sdes.ucf.edu/>

## **Social Event Registration Form (SERF) Policies**

The requirements for registering an event through the SERF process (including the Supplemental SERF) are as follows:

- 15 business days prior to the event without penalty
- Events submitted between 10 and 14 business days prior to the event will be subject to the following:
  - First Offense: \$50
  - Second Offense: \$100
  - Third Offense: No additional events will be approved for the remainder of the semester (and if occurring within the final four (4) weeks of the semester, for the first month of the following allowable semester).
- Events submitted less than 10 days prior to the event date will not be approved.

Any event registered within the respective window will be acknowledged by the OFSL. Any event held which is not acknowledged and whose registration is not approved by OFSL could result in disciplinary action by OFSL, the Office of Student Conduct and Academic Integrity, and/or individual council judicial boards.

SERF submissions will not be deemed submitted in their entirety until both the SERF and the Supplemental SERF are submitted. SERF Submissions can be found [HERE](#). A [Supplemental SERF](#) must be submitted 15 business days prior to the event as well.

Any chapter that sponsors an unregistered event may be placed on “Prohibitive Standing” for the remaining of the semester. If the program occurred within the final four (4) weeks of the semester, the “Prohibitive Status” will continue for the following semester.

## **Safety Action for Event (SAFE) Policies**

For policies regarding SAFE Forms, including what types of events they are necessary for, please click [HERE](#). For events requiring a SAFE Form, a SERF is required to be submitted. The SERF will not be acknowledged until the SAFE Form is submitted.

Submission Deadline: The online SAFE Form with all required signatures must be submitted at least 15 business days prior to the event. Once all required signatures are collected, a copy should be submitted to OFSL.

## **Overnight, Formals, & Events with Alcohol Further than 40 Miles from Campus**

All overnight events, formals, and events with alcohol further than 40 miles from campus must be registered with OFSL, and approved, in-writing, by the inter/national organization.

These events require a full-risk reduction plan including all elements listed previously, as well as the following:

- If alcohol will be made available at any time during the event, all elements for an event with alcohol must be submitted.
  - Itinerary
  - Travel arrangements
  - Validation of extra room for guests needing a break which includes food and water (for overnight events)
- Sober Event monitors who are different each day
- Events are **not BYOB** (bring your own alcohol)
- Maintain an accurate guestlist for the duration of the event
- If members are driving private vehicles, chapter must submit list of drivers and passengers for each vehicle with a transportation risk management plan.

### **Tailgating Policies**

#### **UCF Recognized Fraternities and Sororities will:**

- Commit to following [UCF Game Day Policies](#)
- Submit a [SERF](#) form in compliance with OFSL Policies 15 business days prior, with all signatures received no later than 10 business days prior to.
- Complete a Supplemental SERF a minimum of 15 business days prior to game day.
- Complete the reservation process via Recreation and Wellness Center regarding tailgate space reservations if reserving space at the William E. and Mary Jo Davis Recreation Area at Lake Claire. Click [HERE](#) for the agreement.
- A completed registration includes signing the tailgate agreement with OFSL, submitting a SERF, Supplemental SERF, and the Fall 2021 UCF Tailgate Agreement. This should be done by the event coordinator (designated by organizations) and is good for one month (2 games).
- Attend and participate in Safe Event and Sober Monitor Training prior to the first game of the season.
- Provide sober monitors with a 20:1 guest-to-member ratio. Sober monitors should be a cross section of membership. To determine the correct number of sober monitors, tailgate organizers should estimate attendance and plan accordingly.
- Sober Monitors will assure the event is operating in accordance with the Supplemental SERF submission and supervise attendance of non-members, including but not limited to alumni, guests, parents, and siblings where alcohol is present.
- If a guest list system is created, groups are encouraged to maintain and keep a guest list for 60 days.
- Provide at least one alcohol-free beverage option for attendees
- Propane cooking grills are recommended. If using charcoal, carefully dispose of hot coals in designated barrels. All open-flame cooking must be a minimum of 10-feet away from any tent set up.

- Attendance at events with alcohol is subject to individual organization guidance. Organizations are responsible for following their organizational policy. If the organization does not have a guest to member ratio, then a 3:1 guest to member ratio should be followed.
- Develop a system for each game day to clearly identify who is of legal drinking age. Wrist banding system is encouraged.
- A-Frame organizational signs are allowed along with banners, flags, etc. to clearly identify organizational space.
- Plastic barricades are allowed to secure space and restrict access to organizational belongings.
- Require all members and guests to be respectful of university property and all the fans around them. Drunkenness, vandalism, obscene or harassing behavior and violence (or threats of violence) will not be tolerated and should be reported to the nearest law enforcement official.
- Understand unlawful possession, distribution, or use of any drug or controlled substance is prohibited on the UCF campus. Violators of this policy shall be subject to state and federal laws, city and county ordinances, and university disciplinary action.
- Ensure walkways are kept clear of tents, grills, furniture, speakers, and other tailgating items always. Require members and guests to put recyclables and trash in the containers provided throughout William E. and Mary Jo Davis Recreation Area at Lake Claire and Memory Mall during and after tailgating has concluded.
- In the event of severe weather, all individuals will be asked to evacuate the William E. and Mary Jo Davis Recreation Area at Lake Claire and Memory Mall area and seek appropriate shelter at the direction of UCFPD.
- Adhere to the [NIC-Drugs and Alcohol Guidelines](#). Alcoholic beverages must either be:
  - Provided and sold on a per-drink basis by a licensed and insured third-party vendor (e.g., restaurant, bar, caterer, etc.)
  - Brought by individual members and guests through a bring your own beverage (“BYOB”) system.
- The following are **always prohibited**:
  - Hard alcohol is not permitted. The presence of alcohol products above 15% alcohol by volume (ABV) will result in an immediate cease and desist of tailgating.
  - Portable generators will not be permitted, per RWC guidance.
  - Any rapid, excessive, or irresponsible consumption of alcoholic beverages will not be tolerated and are grounds for removal from the tailgating area.
  - Drinking contests or games or any other activities that promote, encourage, glorify the rapid and/or excessive consumption of alcoholic beverages.
  - Common sources of alcohol, including bulk quantities (such as but not limited to kegs, water jugs used for premixed drinks, beer funnels, etc.).
  - Couches and other non-outdoor furniture (such as but not limited to bar structures, troughs, shallow pools, benches, metal barricades, oversized

wooden chairs, and Block Greek letters). Outdoor furniture is considered tents, chairs, and tables.

- Live bands, excessively loud, amplified sound systems, DJ equipment, and turntables unless prior approval by university officials is granted.
- Use of pavilions by groups is not allowed. Standing on benches and tables located in William E. and Mary Jo Davis Recreation Area at Lake Claire and Memory Mall will not be allowed.
- Driving or parking vehicles on the grass. Drop offs must be done in the designated lot.
- Digging or placing stakes in the ground.
- Approaching or feeding any wildlife.
- Using any area as a restroom, other than those explicitly designated as restrooms.
- Entering the Lake Claire water area, use of watercrafts, and/or swimming.
- Animals (except for registered service animals) are not allowed on campus on game day. Anyone who brings an animal that is not a registered service animal will be asked to take it home. Emotional support animals (ESA) are not considered service animals.

#### **Lake Claire Tailgating Policies**

- All policies in the Tailgating Policies must be followed and adhered to.
- All policies in the Lake Claire Tailgating Agreement must be followed and adhered to.

#### **Memory Mall Tailgating Policies**

- All policies in the Tailgating Policies must be followed and adhered to.
- All policies provided by Knights on The Mall must be followed and adhered to.