

Safe Return to Tailgating Policies and Procedures

TABLE OF CONTENTS

CONTACTS..... 2
STATEMENT OF POLICY 2
REASON FOR THIS POLICY 3
RESPONSIBILITIES AND EXPECTATIONS 3
WEBSITE ADDRESS FOR THIS POLICY 7
APPENDIX 8



Fraternity and Sorority Life

UNIVERSITY OF CENTRAL FLORIDA

CONTACTS

Policy Clarification		
Title/Office	Telephone	Email/Webpage
Office of Fraternity and Sorority Life (OFSL)	407-823-2072	Fsl.sdes.ucf.edu
Viancca Williams, PhD <i>Director, OFSL</i>	407-823-2072	Viancca.Williams@ucf.edu
Anthony Dominguez, M.Ed. <i>Assistant Director, OFSL</i>	407-823-1151	Anthony.Dominguez@ucf.edu

Facilities and Space Operations		
Title/Office	Telephone	Email/Webpage
Gary Cahen <i>Associate Director, Recreation and Wellness Center (RWC)</i> *For questions about William E. and Mary Jo Davis Recreation Area at Lake Claire	407-823-2408	Gary.cahen@ucf.edu
Woody Joseph <i>Associate Director, Student Union</i> *For questions about Memory Mall	407-283-3677	Woody.joseph@ucf.edu

STATEMENT OF POLICY

The University of Central Florida (UCF) is pleased to host these gatherings and to welcome all our guests to campus. To facilitate a safe and fun experience for our community, a renewed commitment to health and safety is essential for organizations who choose to tailgate. To protect our environment and our beautiful campus, we require all organizations, members, and guests to tailgate responsibly. **Each organization will abide by the outlined policy or face disciplinary action and/or revocation of privileges including but not limited to immediate cease and desist of tailgating, loss of tailgating and other event privileges afforded to registered student organizations at UCF, or individual student and/or organization disciplinary action.**

REASON FOR THIS POLICY

By offering clear policies and procedures regarding tailgating, UCF will see:

- Eventual reduction in organizational related conduct cases
- Removing alcohol from the center of the tailgate experience
- Fewer interactions with law enforcement
- Community guided accountability
- Respect and stewardship of William E. and Mary Jo Davis Recreation Area at Lake Claire as a spot for all students
- A safer environment for all

RESPONSIBILITIES AND EXPECTATIONS

UCF Recognized Fraternities and Sororities will:

- Commit to following [UCF Game Day Policies](#)
- Submit a [SERF](#) form in compliance with OFSL Policies 15 business days prior, with all signatures received no later than 10 business days prior to.
- Complete a Supplemental SERF a minimum of 15 business days prior to game day.
- Complete the reservation process via Recreation and Wellness Center regarding tailgate space reservations if reserving space at the William E. and Mary Jo Davis Recreation Area at Lake Claire. Click [HERE](#) for the agreement.
- A completed registration includes signing this agreement, submitting a SERF, Supplemental SERF, and the Fall 2021 UCF Tailgate Agreement. This should be done by the event coordinator (designated by organizations) and is good for one month (2 games).
- Attend and participate in Safe Event and Sober Monitor Training prior to the first game of the season.
- Provide sober monitors with a 20:1 guest-to-member ratio. Sober monitors should be a cross section of membership. To determine the correct number of sober monitors, tailgate organizers should estimate attendance and plan accordingly.
- Sober Monitors will assure the event is operating in accordance with the Supplemental SERF submission and supervise attendance of non-members, including but not limited to alumni, guests, parents, and siblings where alcohol is present.
- If a guest list system is created, groups are encouraged to maintain and keep a guest list for 60 days.
- Provide at least one alcohol-free beverage option for attendees

- Propane cooking grills are recommended. If using charcoal, carefully dispose of hot coals in designated barrels. All open-flame cooking must be a minimum of 10-feet away from any tent set up.
- Attendance at events with alcohol is subject to individual organization guidance. Organizations are responsible for following their organizational policy. If the organization does not have a guest to member ratio, then a 3:1 guest to member ratio should be followed.
- Develop a system for each game day to clearly identify who is of legal drinking age. Wrist banding system is encouraged.
- A-Frame organizational signs are allowed along with banners, flags, etc. to clearly identify organizational space.
- Plastic barricades are allowed to secure space and restrict access to organizational belongings.
- Require all members and guests to be respectful of university property and all the fans around them. Drunkenness, vandalism, obscene or harassing behavior and violence (or threats of violence) will not be tolerated and should be reported to the nearest law enforcement official.
- Understand unlawful possession, distribution, or use of any drug or controlled substance is prohibited on the UCF campus. Violators of this policy shall be subject to state and federal laws, city and county ordinances, and university disciplinary action.
- Ensure walkways are kept clear of tents, grills, furniture, speakers, and other tailgating items always. Require members and guests to put recyclables and trash in the containers provided throughout William E. and Mary Jo Davis Recreation Area at Lake Claire and Memory Mall during and after tailgating has concluded.
- In the event of severe weather, all individuals will be asked to evacuate the William E. and Mary Jo Davis Recreation Area at Lake Claire and Memory Mall area and seek appropriate shelter at the direction of UCFPD.
- Adhere to the [NIC-Drugs and Alcohol Guidelines](#). Alcoholic beverages must either be:
 - Provided and sold on a per-drink basis by a licensed and insured third-party vendor (e.g., restaurant, bar, caterer, etc.)
 - Brought by individual members and guests through a bring your own beverage (“BYOB”) system.
- The following are **always prohibited**:
 - Hard alcohol is not permitted. The presence of alcohol products above 15% alcohol by volume (ABV) will result in an immediate cease and desist of tailgating.
 - Portable generators will not be permitted, per RWC guidance.



Fraternity and Sorority Life

UNIVERSITY OF CENTRAL FLORIDA

- Any rapid, excessive, or irresponsible consumption of alcoholic beverages will not be tolerated and are grounds for removal from the tailgating area.
- Drinking contests or games or any other activities that promote, encourage, glorify the rapid and/or excessive consumption of alcoholic beverages.
- Common sources of alcohol, including bulk quantities (such as but not limited to kegs, water jugs used for premixed drinks, beer funnels, etc.).
- Couches and other non-outdoor furniture (such as but not limited to bar structures, troughs, shallow pools, benches, metal barricades, oversized wooden chairs, and Block Greek letters). Outdoor furniture is considered tents, chairs, and tables.
- Live bands, excessively loud, amplified sound systems, DJ equipment, and turntables unless prior approval by university officials is granted.
- Use of pavilions by groups is not allowed. Standing on benches and tables located in William E. and Mary Jo Davis Recreation Area at Lake Claire and Memory Mall will not be allowed.
- Driving or parking vehicles on the grass. Drop offs must be done in the designated lot.
- Digging or placing stakes in the ground.
- Approaching or feeding any wildlife.
- Using any area as a restroom, other than those explicitly designated as restrooms.
- Entering the Lake Claire water area, use of watercrafts, and/or swimming.
- Animals (except for registered service animals) are not allowed on campus on game day. Anyone who brings an animal that is not a registered service animal will be asked to take it home. Emotional support animals (ESA) are not considered service animals.

UCF Office of Fraternity and Sorority Life will:

- Provide Safe Tailgating Training to be attended by the President, Risk Manager, and Tailgate Chairs of chapters hosting tailgates prior to the first game of the season.
- Provide Sober Monitor Training to be attended by those the chapter designates as sober monitors prior to the first game of the season. This training will be offered three times a semester.
- Facilitate pre and post event debriefs with chapters hosting tailgates through the chapter coaching model.
- Conduct post event debriefs with UPD within 5 days of each tailgate.
- Review and approve submitted accountability and risk reduction within 10 business days of submission.

- Through continued education and outreach, assist chapters in managing compliance to policies and expectations.
- Restrict tailgating for groups in non-compliance immediately, as needed.
- Work with chapters in non-compliance to discuss an action plan and address if participation in UCF tailgating can continue.

UCF Recreation and Wellness Center

- The RWC will mark 10 x 10 spaces for groups to reserve at the William E. and Mary Jo Davis Recreation Area at Lake Claire (see Appendix Figure 1).
- The RWC will reserve spaces to distribute for each game at the William E. and Mary Jo Davis Recreation Area at Lake Claire (up to four tents per organization).
- Provide clear signage as to what is open for use and what is off limits.
- The RWC will ensure that contractors working on behalf of UCF facilities have ample trash and recycling bins in place well in advance of tailgating and ensure there are enough portable restrooms.
- Work with Student Government and Knights Go Green initiative to visit groups throughout tailgating area to reinforce proper recycling efforts.

UCF Knights on the Mall

- Tailgate spaces on Memory Mall can be reserved by current UCF Students.
- Each student is allowed to reserve one (1) space per game. If additional reservations are made by one individual, all duplicate reservations will be released.
- At the time of check-out, each reservation holder can list a second name that is permitted to check-into the tailgate space on game day. Ensure that the listed second name matches valid photo ID to presented at the time of check-in.
- Reservations will open at 6:00PM on the Sunday prior to each game.
- Separate reservations are needed for each individual game.

Violations of policies and conditions set forth in this agreement will result in disciplinary action, which **can include the loss of UCF Recreation and Wellness Center organizational privileges. This includes the ability to make future reservations and participate in programs such as Intramural Sports.** By signing below, the group contact understands these conditions.

X

UCF Registered Fraternity or Sorority
President of _____

X

UCF Registered Fraternity or Sorority
Vice President or Designee of _____

WEBSITE ADDRESS FOR THIS POLICY

<https://fsl.sdes.ucf.edu/resources/guides-and-policies/>

APPENDIX

Figure 1.

