



University of Central Florida Trick-or-Treat on Greek Street (TOTOGS) Student Director Application

Trick-or-Treat on Greek Street (TOTOGS) provides a safe “trick-or-treating” environment for local kids and their families. The event will take place on Greek Park and Lake Claire at UCF. Student organizations, fraternities, and sororities team up and work together to plan activities for the children. The families and local alumni enjoy visiting the Halloween activities of each team. Through team fundraising activities, t-shirt sales, and business sponsors, TOTOGS will also raise funds for the Boy and Girls Club.

All TOTOGS committee members are required to:

- Attend committee retreat
- Attend weekly committee meetings once a week beginning in Spring 2014
- Provide weekly reports of progress to the committee
- Help set up, attend, and clean up the event
- Participate in follow-up event evaluation and revision

POSITION DESCRIPTION

TOTOGS Student Director

- Conduct interviews for TOTOGS committee along with the Greek Council Executive Board.
- Plan the executive retreat weekend before the first meeting.
- E-mail meeting minutes and weekly to-do lists to the committee.
- Fill out the SAFE form.
- Complete the Lake Claire reservation form.
- Ensure that all organizations are following guidelines and clean up.
- Coordinate when and where each organization will be the day of the event.
- Continuously communicate with all members of executive board.
- Maintain balance of duty delegation and responsibilities.



**University of Central Florida
Trick-or-Treat on Greek Street (TOTOGS)
Student Director Application**

**Friday, April 4th, by 5:00pm to
Fraternity and Sorority Life.
You will be contacted with interview Times**

Name _____ PID _____

Expected Graduation Year _____ Major _____

UCF Overall GPA _____ (minimum: 2.75) E-mail _____

Home Phone _____ Cell Phone _____

Please include the following in addition to your application:

1. Detailed resume
2. A typed response to the following questions: (double-spaced, 12 pt. font)
 - A. What value is most important to you and why?
 - B. What is your leadership style and what makes you stand out as a leader?
 - C. What do you think are the biggest issues on an executive board and how would you solve them?
 - D. What experience, if any, do you have planning a large scale event or working on a community service project?
3. Your work/class schedule for the fall semester.
4. A letter of Good Standing from your chapter President.

By signing below you acknowledge that you have read the attached position description and agree to fulfill all duties if selected. You also attest that the information on this application and all supporting documents are correct and permit Fraternity and Sorority Life to access and verify your academic and judicial records with the University of Central Florida and release them to the TOTOGS selection committee.

Signature of Agreement: _____ **Date:** _____