



University of Central Florida Trick-or-Treat on Greek Street (TOTOGS) Committee Application

Trick-or-Treat on Greek Street (TOTOGS) provides a safe “trick-or-treating” environment for local kids and their families. The event takes place on Greek Park and Lake Claire at UCF. Student organizations, fraternities, and sororities team up and work together to plan activities for the children. The families and local alumni enjoy visiting the Halloween activities of each team. Through team fundraising activities, t-shirt sales, and business sponsors, TOTOGS will also raise funds for the Boy and Girls Club.

All TOTOGS committee members are required to:

- Attend weekly committee meetings once a week beginning in Spring 2014
- Provide weekly reports of progress to the committee
- Help set up, attend, and clean up the event
- Attend a recap meeting soon the event

POSITION DESCRIPTIONS

TOTOGS Director

- Work directly with Homecoming Task Force from Spring–Fall
- E-mail meeting minutes and weekly to-do lists to the committee
- Tell Tom Waterman how amazing he is 4 times a day

Finance Director

- Keep track of money raised by each organization
- Collect money from Sponsorship Directors
- Ensure the committee is saying on budget

Sponsorship Directors

- Find sponsors to give monetary donations
- Work with the chosen charity and invite them to the event

Day of Events Director

- Coordinate when and where each organization will be the day of the event
- Fill out the SAFE form
- Work with Student Organization Delegate on the day of the event to ensure that all organizations are following guidelines and clean up

Marketing Director

- Get the entire community and campus involved in TOTOGS
- Write press releases and work with local radio stations and newspapers
- Design flyers and other promotional items
- Coordinate any signs needed for the event
- Design, order, and coordinate the sales of t-shirts for the event to raise money

Student Organization Director

- Work with the Marketing Director to recruit campus and community organizations
- Work with delegates from each participating organization
- Keep track of and organize the themes and activities for each organization

Awards Director

- Recruit judges and coordinate judging (score sheets, etc.)
- Order trophies



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Committee Application

Please return your application by Friday, April 4th, 2014 by 5:00 p.m. to
Fraternity and Sorority Life
4100 Greek Park Drive

Name _____ PID _____

Expected Graduation Year _____ Major _____

UCF Overall GPA _____ (minimum: 2.75) E-mail _____

Home Phone _____ Cell Phone _____

Position(s) Applying for: Please check all that apply:

- Sponsorship Director [] Day of Event Director [] Marketing Director []
Student Organization Director [] Finance Director [] Awards Director []

Please include the following in addition to your application:

- 1. Detailed resume;
2. One page typed response to both of the following questions:
A. What new ideas can you contribute to the position (s) you're applying for? and,
B. What experience, if any, do you have planning a large scale event or working on a community service project?
3. Your work/class schedule for the fall semester.
4. A letter of Good Standing from your chapter President.

By signing below you acknowledge that you have read the attached position descriptions and agree to fulfill all duties if selected. You also attest that the information on this application and all supporting documents are correct and permit Fraternity and Sorority Life to access and verify your academic and judicial records with the University of Central Florida and release them to the TOTOGS selection committee.

Signature of Agreement: _____ Date: _____

For further questions please contact the Greek Council Vice President or the TOTOGS Student Director:

Terry Thompson
Lily Escalona

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